



Instructions for Transfer of Grades Application from a Foreign State/Territory

For a person who has obtained education and experience in another state and is **not** currently holding a license in that other state.

Quick Steps

1. Forms Required:

DOWNLOAD FORM(S) NOW

- ✓ **Accountancy Application Part 1 & Part 2** - State Form 49209 - 2 pages
Important Notice: Be sure to fill out ALL questions. If the question does not pertain to your situation, enter "N/A" or "none" to assure your Certificate Application is quickly processed.
- ✓ **Notarized CPA Verification of Experience** – State Form 53888 – 1 page
- ✓ **Certified Original College/University Transcript**
- ✓ **CPA Examination Grades from the state the Exam(s) were taken**
(Original Document)

2. Registration Fee:

Application fee: \$75.00

3. Mail:

Mail Completed Forms and Registration Fee to:

Indiana Professional Licensing Agency

Attn: Indiana Board of Accountancy
402 West Washington Street, Room W072
Indianapolis, Indiana 46204-2700

Additional Notes:

Detail and Code References:

[Code References](#)

License Card

Note: As of 2009 Permits and Certificates are no longer sent to recipients. They are available online and one (1) Permit can be downloaded free of charge. Additional Permits can be ordered for a small fee.

License Cycle:

3 Years